

Central Counterparty Bangladesh Limited

DSE Tower (L-5), Plot#46, Road#21, Nikunja-2, Dhaka-1229, www.ccbl.com.bd, info@ccbl.com.bd

SEEKING PROFESSIONALS

Central Counterparty Bangladesh Limited (CCBL) has been incorporated under the Bangladesh Securities and Exchange Commission (Clearing & Settlement) Rules, 2017 with a paid up capital of BDT Three Billion for supporting the growth of the capital market of Bangladesh. This company will act as a central counterparty in any trade executed in any exchanges of Bangladesh. To build the efficient business operation team, CCBL is seeking applications from qualified professionals for the following positions:

Regulatory, Risk & Operation:

1. Post: Manager/Sr. Manager/AGM, Regulatory Affairs & Compliance.
2. Post: Manager/Sr. Manager/AGM, Risk Management.
3. Post: Manager/Sr. Manager/AGM, Human Resource Management.
4. Post: Manager/Sr. Manager/AGM, Clearing & Settlement Operation.
5. Post: Manager/Sr. Manager/AGM, CM Registration & Product Development .

Information Technology:

6. Post: AGM/DGM, Infrastructure Services, IT.
7. Post: Dy. Manager / Manager/Sr. Manager, System & Operation, IT.
8. Post: Dy. Manager / Manager/Sr. Manager, IT Enable Services, IT.

To apply online and view the required qualification, experience and competency, please visit the link <https://ccbl.com.bd/career/>. The last date of application is **June 21, 2021**.

Attractive compensation package will be offered to deserving candidates. All applications will be treated on merit and in strict confidence. Any kind of undue lobbying will disqualify the candidate.

The CCBL reserves the right to accept/reject any application without assigning any reason whatsoever. Only short-listed candidates will be contacted.

Details:

1. Post: Manager/Sr. Manager/AGM, Regulatory Affairs & Compliance.

Required Qualification & Experience:

- (A) Minimum of 15 (Fifteen) years professional experience in Capital Market with a Master's Degree in Business or Law.
- Or
- (B) Minimum of 10 (Ten) year professional experience in Capital Market with a CFA or CA or CMA qualification.

Candidate having experience in relevant field in a reputed organization who use to report to a Regulator is preferred.

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Responsibilities:

- Lead the Regulatory Affairs activities of CCBL in accordance with the terms of reference of the Board, Rules & Regulations, direction and circulars of the Bangladesh Securities and Exchange Commission (BSEC) and ensure compliance of the same;
- Develop overall regulatory plan, roles and responsibilities of each department under Regulatory Affairs Division (RAD);
- Maintaining liaises with BSEC, Exchanges, Depositories and other regulatory authorities on regulatory matters and will represent CCBL in all investigations, prosecution and enforcement;
- Responsible for efficient regulatory and surveillance activities;
- Formulate IT requirements to ensure smooth operation of the Division.
- Carryout any other duties assigned by the Management from time to time.

2. Post: Manager/Sr. Manager/AGM, Risk Management.

Required Qualification & Experience:

(C) Minimum of 10 (Ten) years professional experience in Capital Market with a Master's Degree in Business or Law.

Or

(D) Minimum of 10 (Ten) year professional experience in Capital Market with a CFA or CA or CMA qualification.

Candidate having experience in relevant field in a reputed organization who use to report to a Regulator is preferred.

Responsibilities:

- Establish an integrated risk management framework for all aspects of risks across the organization;
- Planning, development and implementation of risk management policies and procedures to minimize or manage operational risks;
- Lead the Risk Management Affairs of CCBL in accordance with the terms of reference of the Board, Rules & Regulations, direction and circulars of the Bangladesh Securities and Exchange Commission (BSEC) and ensure compliance of the same
- Formulation of policy related to external and internal risk assessment of stakeholders of CCBL.
- Maintaining liaises with BSEC, Exchanges, Depositories and other regulatory authorities on risk management matters.
- Set objectives/framework for measuring, monitoring and mitigating the risk exposure of the organization and ensure that they are reported in a timely manner to regulatory entities and the management of CCBL;
- Formulate IT requirements to ensure smooth operation of the Division.

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- Carryout any other duties assigned by the Management from time to time.

3. Post: Manager/Sr. Manager/AGM, Human Resource Management

Required Qualification & Experience:

- Honours/Master's Degree from a reputed University.
- MBA (with HRM Major) will be considered as an added qualification.
- Minimum 8 years' working experience in the relevant field in any reputed organization

Responsibilities:

- To formulate, review and implement all the policies and procedures related to the HR and admin related issues (Like; HR Planning & Job description, Recruitment & Selection);
- Lead a process of organization development that address superior workforce planning & development, employee retention, organization design and change management;
- Develop learning culture to enrich skills, knowledge and expertise of the employees
- Determine and recommend employee relation practices necessarily to establish a positive employer - employee relationships and promote a high level of employee morale and motivation;
- Monitor and advise Management for the progressive discipline of the organization;
- To assess the need of Employees' training and arrange training program;
- To formulate policy and implementation of Annual Performance Appraisals (APA) of employees;
- To handle Leave, Attendance & Holiday Management;
- Day to day HR and related functions;
- Formulate IT requirements to ensure smooth operation of the Division; and
- Carryout any other duties as assigned by the Management from time to time.

4. Post: Manager/Sr. Manager/AGM, Clearing & Settlement Operation

Required Qualification & Experience:

- Honours/Master's Degree in Business/ Economics/ Statistic etc. from a reputed University.
- MBA from any reputed University will be considered as an added qualification.
- Minimum 8 years' working experience in relevant field in a reputed organization.
- Working experience in any Financial & Capital Market entities is preferred.

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Responsibilities:

- Develop strategies for Clearing & Settlement Operations which are aligned to the overall strategic direction of the Clearing, Settlement operation of CCBL;
- Establish appropriate targets and proactively manage actual performance against targets, oversee post-trade functions and activities within the Clearing & Settlement Operations Department;
- Ensure that the current systems, policies and procedures within Clearing & Settlement Operations to meet international best-practices;
- Ensure that the Clearing & Settlement Operations are effectively managed and take decisive actions ;
- Ensure that Clearing & Settlement Operations functions and activities comply with policies, procedures and regulations;
- Implementation the decisions, directives and policies concerning Clearing & Settlement Operations as determined by the Board and Regulator.
- Ensure that the introduction of new products is supported by the necessary expertise, systems, policies and procedures to manage the operations of the new products;
- Understanding the mechanism of securities borrowing and lending activities;
- Ensure excellent customer services to all stakeholders;
- Ensure that the day-to-day operations are running smoothly and efficiently;
- Formulate IT requirements to ensure smooth operation of the Division. and
- Carryout any other duties as assigned by the Management from time to time.

5. Post: Manager/Sr. Manager/AGM, CM Registration & Product Development

Required Qualification & Experience:

- Honours/ Master's Degree in Business/ Economics/ Statistics, etc. from a reputed University.
- MBA from any reputed University will be considered as an added qualification.
- Minimum 8 years' working experience in the relevant field in a reputed organization.
- Working Experience in any Financial & Capital Market entity is preferred.

Responsibilities:

- Lead the Clearing Member (CM) Affairs Division of CCBL in accordance with the Rules and Regulations of the Bangladesh Securities and Exchange Commission (BSEC);
- Carry out all CM registration activities as per Securities Rules / Regulations / Directives;
- Represent CCBL in the Exchange, BSEC, Other Regulatory authorities and stakeholders on CM affairs;
- Shall be responsible for CM membership compliance issues;
- Develop a growth strategy focused both on financial gain and customer satisfaction;

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- Develop plans and provide visionary guidelines for short-/long-term actions for strategic, financial and operational activities focused on resource and product development to meet the goal of the organization;
- Develop and execute marketing programs to promote the activities of the organization;
- Formulate IT requirements to ensure smooth operation of the Division. and
- Carryout any other duties as assigned by the Management from time to time.

6. Post: AGM/DGM, Infrastructure Services, IT

Required Qualification & Experience:

- M.Sc./B.Sc. degree in Computer Science & Engineering / Electrical & Electronics Engineering / Electronics & Communication Engineering / Applied Physics from a reputed university along with relevant IT certifications.
- Minimum 12 years' of working experience in relevant field (like; Infrastructure, DC-DR & Network etc. setup) in a reputed organization.

Certification:

- CCNA / CCNP / MCSE / MCSA / CDCP/ ITIL / CEH / ECSA/ LINUX / CISSP / CISA / CISM / certification will be considered as preferred qualification.

Knowledge and skill:

- Adequate Knowledge in Linux/SUN Solaris/IBM AIX/Windows system administration
- Adequate Knowledge in for Planning & designing of Core Networking system and documents.
- Adequate knowledge and experience in Microsoft AD, Exchange, different Microsoft product and different System management tools etc.
- Experience with Server Resource and Network Virtualization Technology like VMware, Hyper-V etc.
- Able to work with Multi-vendor Network, Security products, Server and Storage system
- Experience in design, implement secure IT Infrastructure
- Experience in security Solutions implementation SIEM, SOAR, PAM, DLP, FIM etc. Implementation and management is preferred.
- Working experience with Different types of Switching Service (VLAN, TRUNKING, VTP, STP, RSTP etc.
- Working experience with Different types of Routing Protocols like Static, OSPF, BGP with Multiple Network and Load balancing with Juniper & Cisco and also Mikrotik Systems

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Responsibilities:

- To run IT projects independently including:
 - Infrastructure setup.
 - DC-DR setup,
 - Business/Office/Data Center Network setup.
- Responsible for Planning, designing, organizing, installing, Monitoring and Managing Core and business operation network system.
- Planning, designing and implementing technical solution for IP/MPLS / SD-WAN backbone with WAN communication technology like ISDN, DSL, SONET/SDH.
- Managing, designing & implementing Windows server, Active directory, Exchange and MS system Management tools.
- Responsible for Planning, designing and Managing Storage system
- Building and Provisioning Virtual Server with Hyper-V and VMware.
- Infrastructure Sizing, Operation, upgradation, monitoring & Maintenance.
- Responsible for handling technical problems with high performance and quality of services
- Responsible for DC and DR management and ensure Fault tolerant operation of both DC and DR;
- Ensure smooth operation from DR site on regular basis as defined by the authority.
- Develop IS Security and implement & mitigate the IS Security risks.
- Responsible for Network and infrastructure security management.
- Participate in design studies with vendors of respective activities related to Infrastructure, Network & Security upgradation.
- To design and develop stakeholders' communication for CCP Systems.
- Assist to develop tender / procurement/ technical documents of respective purchases.
- To do any other duties as assigned by the Management from time to time.

7. Post: Dy. Manager / Manager/Sr. Manager, System & Operation, IT.

Required Qualification & Experience:

- M.Sc./B.Sc. degree in Computer Science & Engineering / Electrical & Electronics Engineering / Electronics & Communication Engineering / Applied Physics from a reputed university along with relevant IT certifications.
- Minimum 6 years' working experience in relevant field in a reputed organization
- Candidates having experience in ICT of reputed financial institutions / Capital Market related institutions are preferred.

Certification:

- MCSE / MCSA / LINUX / VM Ware etc. certification will be considered as preferred qualification.

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Knowledge and skill:

- Adequate Knowledge in Linux/SUN Solaris/IBM AIX/Windows system administration
- Knowledge and experience in Microsoft AD, Exchange, different Microsoft product and different System management tools etc.
- Experience with Server Resource and Network Virtualization Technology like VMware, Hyper-V etc.
- Able to work with Multi-vendor Network, Security products, Server and Storage system
- Knowledge of RDBMS, Database Maintenance etc.
- Working ability to manage team environment to run enterprise Application.

Responsibilities:

- Planning, coordinating and directing subordinates on the systems activities to ensure uptime.
- Manage and maintain the day-to-day operation of CCP systems and ensure support to end users.
- Coordination with relevant operational departments to ensure the CCP operation.
- Provide training to the end users (CM/TM) on operation of CCP applications.
- Conduct and monitor the System Testing / UAT /MOCK CCP session with participation of selected or all participants as and when required.
- Develop System Requirement Specification (SRS), Functional Specification Documentation (FSD) as per business requirements.
- Maintain standard policy to deploy the new release of CCP applications as defined by the software vendor.
- Prepare and deliver different type of report and information as assigned by the management.
- Proper management for smooth running of CCP systems from DR site on regular basis as defined by the authority.
- Ensure system and business data backup,
- restore and recovery of system and business data as a part of business continuity plan.
- To do any other duties as assigned by the Management from time to time.

8. Post: Dy. Manager / Manager/Sr. Manager, IT Enable Services, IT.

Required Qualification & Experience:

- M.Sc./B.Sc. degree in Computer Science & Engineering / Electrical & Electronics Engineering / Electronics & Communication Engineering / Applied Physics from a reputed university along with relevant IT certifications.
- Minimum 6 years' experience in Software Development field in a reputed organization.

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Certification:

- RDBMS (Oracle / SQL Server / Postgres etc.) will be preferred qualification.

Knowledge & Skills

- Strong Knowledge of Object-Oriented programming, design and analysis.
- Strong Knowledge of RDBMS, Database and Hibernate Programming.
- Knowledge on Software Development Lifecycle.
- Knowledge on IDE to develop enterprise system, mobile apps, cloud-based applications and big data analytics system, like: Eclipse, NetBeans, Bootstrap, .Net, C# .Net, Android Studio, WordPress, Hadoop etc.
- Knowledge of development tools like; PHP, Python, AJAX, Java Script, JSON, JMS, JQuery, HTML5, CSS3 etc.

Responsibilities:

- To carry on IT Activities:
 - Peripherals system & services design, development and implementation.
 - Official website design & development,
 - Official mail-server management etc.
 - Enterprise Solution Management.
- Design and Development of quality software
- To participate in design studies with selected vendor for respective activities.
- To prepare/review documents on technical proposal, evaluation and vendor selection for enterprise systems.
- Provide technical and analytical support related to the Software development & Integration for internal and external stakeholders.
- Effectively resolves programming problems by conducting a thorough analysis of the system and employing appropriate debugging techniques.
- To do any other duties as assigned by the Management from time to time.